



# MHS Academy Programs Selection Form

Name: \_\_\_\_\_ Employee ID #: \_\_\_\_\_ Dept Name \_\_\_\_\_

**Affiliate:**

MHS Corporate Offices  Methodist Hospital  Women’s Hospital  Methodist Jennie Edmundson  
 Methodist Physicians Clinic  Shared Service Systems  Methodist College  Methodist Fremont Health

**Applying for sponsorship in the following Academy:**

Nursing Assistant to BSN\*  RN to BSN  RN to MSN  MSN (BSN to MSN)  
 Bachelor of Science in Healthcare Business Management

\*Nursing Assistants must be accepted by Admissions into the NMC BSN degree program before applying for Academy sponsorship.

**I have read the eligibility guidelines for the MHS Academy Programs and agree to the program guidelines.**

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Complete the form with appropriate signatures.

**Immediate Supervisor Referral**

\_\_\_\_\_  
First Name Last Name Department  
\_\_\_\_\_  
Signature Date

**Department Supervisor Approval**

\_\_\_\_\_  
First Name Last Name Department  
\_\_\_\_\_  
Signature Date

**CNO/Vice President Approval**

\_\_\_\_\_  
First Name Last Name Department  
\_\_\_\_\_  
Signature Date

**Human Resources Approval**

\_\_\_\_\_  
Signature Date

Submit form Inter-Facility delivery to G - Kelli Petersen for Human Resources approval. Selection for the Academy is based upon acceptance to Nebraska Methodist College, completion of approved Academy selection form and availability of Academy funds. **Spaces are limited and candidates will be evaluated based on qualifications and organizational need.** Upon approval of selection into the Academy, employees will sign a sponsorship agreement. This sponsorship agreement is the final step of approval into the Academy and must be signed prior to the start date of Academy-sponsored classes. **Tuition expenses will not be covered under the Academy until the signed sponsorship agreement is in place.**

- Human Resources Contact: Kelli Petersen, 402-354-2210
- Nebraska Methodist College Contact: Megan Kokenge, 402-354-7200 or [admissions@methodistcollege.edu](mailto:admissions@methodistcollege.edu)