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<b>SUBJECT:</b>	Admission Exception Policy
<b>ESTABLISHED:</b>	4/2024
<b>REVIEWED/REVISED:</b>	4/2024
<b>PURPOSE:</b>	To provide a structured framework for evaluating applicants who do not meet standard academic qualifications.
<b>RELATED POLICY:</b>	Academic Progression Policy
<b>POLICY OWNER:</b>	Provost / Vice President of Academic Affairs

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Students applying to a degree program at Nebraska Methodist College (NMC) who do not meet the program's academic qualifications, such as GPA requirements, may still apply for admission. NMC reserves the right to admit, on a case-by-case basis, a limited number of students who fall short of the minimum admission standards, based on an assessment of the applicant's potential for success and overall life achievements. Such applicants are strongly encouraged to submit a supplemental statement elucidating their past academic performance and outlining their strategies for success at NMC.

The process for considering exceptions to standard admissions qualifications is as follows:

- The Recruitment and Admissions Coordinator will identify applicants who fall short of minimum admission standards but may demonstrate potential for success in the program. The Coordinator will then forward recommendations for admission exceptions to the Director of Enrollment for further review.
- The Director of Enrollment will recommend student admission to an Admissions Review Panel review (comprised of a one member from each of the three departments: OSE, Academic Affairs and Admissions) to evaluate the applicant's file to determine whether the applicant should be:
  1. Admitted into their chosen undergraduate or graduate program,
  2. Admitted into the AS Pre-Health Professions degree, or
  3. Denied admission.

Factors taken into consideration during this evaluation include the applicant's cumulative GPA, GPA in math/science courses, the strength of the supplemental statement, the applicant's explanation for past academic performance, and their proposed plan for academic improvement.

- A member of the Review Panel will inform the Enrollment Operations Coordinator of the decision regarding the admission exception. The Enrollment Operations Coordinator will then process the decision and issue the appropriate admission offer letter to the applicant. The decision of the Admission Review Panel is final.

**Undergraduate Students:**

Undergraduate students admitted under an admission exception will undergo a period of Academic Observation. During each semester of Academic Observation status, the following criteria must be met:

- Enroll in and successfully complete the requirements/course work.
- Participate in the student support event prior to beginning of student's first semester.
- Develop and follow an Academic Development Plan in collaboration with the Academic Success Coordinator. This plan may entail regular meetings with the Academic Success Coordinator, engagement with NMC tutoring and/or Supplemental Instruction, meetings with instructors, and other activities aimed at supporting student success.
- Consult with the assigned Academic Advisor prior to course registration each semester to determine the appropriate number of credits for successful progression.
- Maintain good academic standing, as outlined in the program handbook if applicable, and adhere to NMC's Code of Conduct.

Undergraduate students admitted under an admission exception will be closely monitored by the Registrar, Academic Advisor, and Academic Success Coordinator.

Failure to fulfill any of the aforementioned requirements may result in dismissal from the program, with guidance provided for alternative pathways. See also NMC's Academic Progression Policy.

**Graduate Students:**

Graduate students admitted under an admission exception will be placed on Academic Observation status and must meet the following criteria:

- Achieve a minimum Cumulative Grade Point Average (GPA) of 3.0 on coursework completed at Nebraska Methodist College.
- Avoid receiving any of the following end-of-semester course grades: "C", "D", "F", "WF", "NP".

The Registrar will monitor the progress of all graduate students at the conclusion of each semester of Academic Observation status. At the discretion of the Program Director, failure to meet the specified requirements may result in dismissal from the program. See also NMC's Academic Progression Policy.

*Please note that this policy may be subject to change based on evolving institutional needs and legal requirements.*