

SUBJECT:	Academic Progression
REVIEWED/REVISED:	6/2020; 8/2022
PURPOSE:	To provide the academic standards for programmatic progression in courses and programs at Nebraska Methodist College.
POLICY OWNER:	Vice President, Academic Affairs

POLICY:

All programs at NMC require that satisfactory progression be made during the student's academic career. Students who experience difficulties are notified through the various mechanisms as described below. Unsatisfactory performance can have serious consequences for the student, both in relation to the program in which the student is enrolled as well as the student's standing at the College.

Each semester, the Registrar reviews the academic performance of all students at the College, and identifies students whose academic performance is unsatisfactory. The Registrar notifies students of changes to academic status relative to the College by letter thereby also sending copies of the letter to the Program Director, Advisor, Financial Aid Director, and Dean of the Academic Program.

To maintain good academic standing each NMC undergraduate student must earn a minimum cumulative GPA of 2.0 while each NMC graduate students must earn a minimum cumulative GPA of 3.0. The cumulative GPA used to determine the academic standing at NMC is based solely on grades earned as an NMC student. Each NMC student's academic record will be evaluated for Good Standing after each academic term including after summer session. Students who are not in Good Standing will be evaluated via a progressive process to identify an academic status of Academic Observation, Academic Warning, Academic Probation, or Academic Suspension.

Definitions & Interventions:

Cumulative GPA: Overall grade point average for all courses attempted at undergraduate or graduate level.

Semester GPA: Grade point average earned for attempted graded credits during a particular academic semester.

Good Standing: An undergraduate student meeting minimum 2.0 cumulative GPA for graded credit hours completed for undergraduate programs and meeting minimum 3.0 cumulative GPA for graded hours completed for graduate programs.

Intervention: None

Academic Observation: An undergraduate student previously in Good Standing is moved to the status of Academic Observation if they do not acquire a cumulative GPA of 2.00 for graded credit hours completed.

Intervention: Registration holds are placed on a student's record. A student on Observation must meet with their academic advisor to create an academic development plan which will be kept on file. The academic advisor may then request the release of the registration hold with the Registrar's Office. While on Observation students may be required to participate in tutoring, attend Supplemental Instruction, and have limits placed on the number of credit hours of enrollment and/or course selection. As they work toward Good Standing, a student may continue in Observation status in consecutive semesters as long as their semester GPA is 2.0 or higher.

Academic Warning: An undergraduate student is moved to the status of Academic Warning at the conclusion of the semester if they do not acquire a semester GPA of 2.00 for graded credit hours completed while on Academic Observation.

Intervention: Registration holds are placed on student's records. A student on Academic Warning must meet with their academic advisor to create an academic development plan and an education/course plan identifying what the student must do to return to Good Standing. The plan will be kept on file. The academic advisor may then request the release of the registration hold with the Registrar's Office. While on Warning students may be required to participate in tutoring, attend Supplemental Instruction, and have limits placed on the number of credit hours of enrollment and/or course selection. As they work toward Good Standing, a student may continue in Warning status in consecutive semesters as long as their semester GPA is 2.0 or higher.

Academic Probation: An undergraduate student is moved to the status of Academic Probation at the conclusion of the semester if they do not acquire a semester GPA of 2.00 for graded credit hours completed while on Academic Warning. This is an official action that a student has continued to have academic difficulty and needs to improve grades immediately to avoid future academic consequences (academic suspension).

Intervention: Registration holds are placed on student's records. The student must meet with their academic advisor to create an academic development plan and an education/course plan identifying what the student must do to return to Good Standing. The plan will be kept on file. The academic advisor may then request the release of the registration hold with the Registrar's Office. While on Probation students will be required to participate in tutoring, attend Supplemental Instruction and have limits placed on the number of credit hours of enrollment and/or course selection. As they work toward Good Standing, a student may continue in Probation status in consecutive semesters as long as their semester GPA is 2.0 or higher.

Academic Suspension: An undergraduate student is moved to the status of Academic Suspension at the conclusion of the semester if they do not acquire a semester GPA of 2.00 for graded credit hours completed while on Academic Probation. This is an official action prohibiting the student from participating in College courses or activities for one academic semester (Fall/Spring/Summer).

Intervention: Students are placed on Academic Suspension and denied enrollment for ONE Semester after the suspension being initiated. Students have the option to appeal an academic suspension using the Student Academic Concerns Reporting (ACR) Form.

Academic Program Dismissal: An official action prohibiting the student from participating in an identified program of study, but not dismissing the student from the College. An Academic Program Dismissal is a permanent part of the student's academic transcript. Due to different programmatic accreditation requirements, criteria for an Academic Program Dismissal may vary. Refer to the individual program handbook for program specific policies. Students have the option to appeal an academic program dismissal using the Student Academic Concerns Reporting (ACR) Form. After receiving an Academic Program Dismissal, a student may apply to a different NMC academic program. Entry into another academic program is based upon the program's admission requirements and is not guaranteed.

Academic Dismissal: A student may be dismissed from a program and/or the College as separate actions. Dismissal (from the College) is considered a permanent action, although appeals for readmission in exceptional circumstances will be considered. Upon dismissal, all official ties to the college are terminated, including email, ID card access, and access to campus spaces. Former students wishing to access campus personnel or spaces must check in with the front desk before doing so to obtain proper permission.

Appeal Process

Suspension Appeal: Students have the option to appeal an academic suspension using the Student Academic Concerns Reporting (ACR) Form. If approved for an appeal, the Suspension status will be removed and the student will not have to sit out one semester. A student who is granted approval for an appeal of Suspension status will be placed back into Academic Probation status.

Dismissal Appeal: Students suspended more than once will be dismissed from the College. Students have the option to appeal College Dismissal using the Student Academic Concerns Reporting (ACR) digital form via NMC's Maxient. A student who is granted approval for an appeal of College Dismissal will be placed back into Academic Probation status.

Cohort Programs

Cohort programs are designed to be done in a lockstep fashion, completing a particular preset order of classes from beginning to end. Accelerated Nursing, Sonography, Radiography, Respiratory Care, Surgical Technology, and Physical Therapist Assistant are cohort programs. NMC academic programs may have standards that are more rigorous than NMC College academic progression standards, in general. Refer to the respective program handbook for related policies.

Graduate Students

Graduate students are expected to maintain satisfactory academic progress while enrolled at the College. A minimum cumulative GPA of 3.0 is the standard.

Graduate Student Academic Probation: This status is for any graduate student who does not meet the standard cumulative GPA of 3.0 or higher for graded credit hours completed. This is an official action that a student has

continued to have academic difficulty and needs to improve grades immediately to avoid future academic program dismissal.

Intervention: Registration holds are placed on student's records. The student must meet with their academic advisor to create an academic development plan and an education/course plan identifying what the student must do to return to Good Standing. The academic advisor may then request the release of the registration hold with the Registrar's Office. As they work toward Good Standing, a graduate student may continue in Probation status in consecutive semesters as long as their grades earned in graded courses are B or higher / or Satisfactory in Clinical and Capstone Courses.

Graduate Academic Program Dismissal: An official action prohibiting the student from participating in an identified program of study, but not dismissing the student from the College. An Academic Program Dismissal is a permanent part of the student's academic transcript. The receipt of a second course grade below "B" or Unsatisfactory will result in dismissal from the academic program. If a graduate student feels that extenuating circumstances contributed to course failure and/or academic program dismissal, the student has the option to appeal the graduate academic program dismissal using the Student Academic Concerns Reporting (ACR) Form. Upon Graduate Academic Program Dismissal, graduate students may apply to a different graduate program. Entry into a different graduate program is based upon the program's admission requirements and is not guaranteed.