

Business and Operations POLICIES AND PROCEDURES

SUBJECT: Military Member Benefits

REVIEW/REVISED: 2/2020

RELATED POLICY: Returning Unearned Military Tuition Assistant Funds

PURPOSE: To communicate military member benefit information to prospective and current NMC

students.

POLICY OWNER: Vice President of Business and Operations

As a Military Friendly School, Nebraska Methodist College (NMC) creates sustainable and meaningful benefit for those who serve, serve alongside or served: active duty, guard, reserve, military spouses and veterans.

Military Member Benefits available at NMC:

- G.I. Bill approved
- Yellow Ribbon participant
- VA's "Principles of Excellence"
- DOD "Voluntary Education Partnership MOU"
- Armed Forces Tuition Assistance (TA) Funding Approved
- Prior Learning Credit
- Credit for CLEP, DSST and ACE
- See NMC's school profile on Vets.gov

NMC participates in the Tuition Assistance program offered by the Department of Defense (DoD). TA rules vary by branch of service and can even vary between components within the branches depending on whether the service member is Active duty, Reserve, or National Guard. TA may be used for Undergraduate or Graduate programs. Service members need to check with an Education Service Officer (ESO) for the specifics involving TA by visiting their local installation education office or by going online to a virtual education center prior to enrolling.

Students who are eligible for veterans or military benefits must self-disclose their eligibility to the NMC Business Office prior to the payment due date to avoid a late payment fee. A student can self-disclose by providing Business Office with a copy of their current Certificate of Eligibility. The NMC Business Office will then process the benefit with the correct government agency. Once eligibility is confirmed, it is the school's responsibility to bill the correct government agency and confirm that the funds pay to the student's account.

NMC has a School Certifying Official (SCO) on site who is authorized to submit enrollment certification to Department of Veterans Affairs for VA educational benefits. The SCO basic responsibilities include:

- Keep VA informed of the enrollment status of military students
- Keep SAA & VA informed of new programs, changes in programs, institutional changes such as changes in telephone numbers, address, certifying officials, etc
- Update supervisors of any internal problems which may affect service to military students
- Stay up to date on current VA rules & benefits

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- Assist military students in applying and using their VA Educational Benefits
- Maintain military student records and have available for inspection/audits
- Administer and monitor NMC's Yellow Ribbon Program
- Maintain SCO status with continuing education requirements

Student Veterans of America Chapter

The Student Veterans of America Chapter of Nebraska Methodist College believes in the promotion of personal development and intellectual growth and follows the mission and goals of the College while serving those who have served in the US military or those who are interested in the US military. Membership is open to any NMC military student, and the organization is an approved chapter of Student Veterans of America.

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