



**NEBRASKA METHODIST COLLEGE  
OF NURSING AND ALLIED HEALTH**

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# **ANNUAL SECURITY & FIRE SAFETY REPORT**

*FALL 2023*

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## INTRODUCTION

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The Nebraska Methodist College—The Josie Harper Campus (“NMC” or “College”) 2023 Annual Safety and Security Report is published in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)*. NMC’s VP of Institutional Effectiveness is responsible for preparing and publishing this annual report in compliance with the *Clery Act*. This report includes statistics for reported crimes that occurred on-campus; in certain off-campus buildings or property owned or controlled by NMC; and on public property within, or immediately adjacent to and accessible from college property for the prior three years. This report contains certain NMC safety and security policy statements concerning alcohol and drug use, emergency response procedures, as well as crime reporting and prevention programs.

The VP of Institutional Effectiveness works with many other on-campus and off-campus departments, such as the Nebraska Methodist Health System Public Safety Department (directs NMC’s Campus Security), Office of the Dean of Students, NMC Operation and Facilities Departments and the Omaha Police Department to compile the necessary information. This report is available on the NMC public website. Paper copies are available upon request to NMC’s VP of Institutional Effectiveness at (402) 354-7259.

## CAMPUS OVERVIEW

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Nebraska Methodist College, located in Omaha, Nebraska, is a private health professions institution with an enrollment of approximately 1,100 students and 160 faculty and staff. The population of the Omaha metropolitan area is approximately 975,000. The safety and security of every member of the NMC community is paramount. The campus as a whole is responsible for crime prevention and maintaining a safe learning environment for all members of the College community and its visitors. Campus security is coordinated by the Nebraska Methodist Health System Public Safety Department. Campus security enforces campus policies and works closely with the Omaha Police Department as well as county, state and federal authorities. To promote, strengthen and support campus safety, the *Clery* Annual Security Report is available to current and prospective students and employees on NMC’s public website. The reality is that no community is immune from crime, but fortunately, NMC has not experienced a large number of crimes throughout the years on or near its campus location.

## THE CLERY ACT

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In 1990, Congress approved the *Crime Awareness and Campus Security Act of 1990*, 20 USC 1092(f), a federal law that amended the *Higher Education Act of 1965*. The 1998 amendments renamed the law the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* in memory of Jeanne Clery, a student who was killed in her dorm room in 1986.

As a freshman at Lehigh University in 1986, Jeanne Clery was raped and murdered in her residence hall room by a student she did not know. Her parents lobbied Congress to enact the law after discovering students at Lehigh had not been notified about 38 violent crimes that had occurred on campus in the three years prior to their daughter's murder. The Act is now known as the "*Clery Act*" in memory of Jeanne Clery is in section 485(f) of the HEA. The *Clery Act* mandates higher education institutions in the United States participating in federal student aid programs publish and disseminate annual information about crime on and around their campuses. The *Clery Act* is enforced by the United States Department of Education.

In 2013, the *Violence Against Women Reauthorization Act of 2013* (VAWA) was signed into law. VAWA includes amendments to the *Clery Act*. These changes require institutions to disclose statistics, policies and programs related to dating violence, domestic violence, sexual assault and stalking, among other changes.

The *Clery Act* requires colleges and universities to:

- Publish an annual report containing three years of campus crime and fire safety statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus security, local law enforcement, and other college officials who have "significant responsibility for student and campus activities";
- Provide "timely warning" notices of those crimes (without disclosing the names of any victims) that have occurred and pose an ongoing "threat to students and employees";
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;
- Disclose in a public crime log "any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department"; and
- Maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

## ***DEFINITIONS OF KEY TERMS***

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### ***On-Campus***

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports of institutional purposes (such as food or other retail vendor).

### ***On-Campus Student Housing***

- Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.
- This definition includes the following types of housing:
  - Undergraduate, graduate and married student housing.
  - Single-family houses used for student housing.
  - Summer school student housing.
  - Buildings used for student housing but also have faculty, staff or other individuals living there.

### ***Non-Campus Building or Property***

- Any building or property owned or controlled by a student organization recognized by the institution; or
- Any building or property owned or controlled by an institution that is in direct support of, or in relation, to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

### ***Public Property***

All public property including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from campus. Nebraska Methodist College crime statistics do not include crimes that occur in privately owned homes or businesses within or adjacent to the campus boundaries.

### ***Open Logs***

The College is required to keep a daily log containing the following information: •

The nature, date, time, and general location of each crime; and

- The disposition of the complaint (if known).

This log must be available for public inspection within two (2) business days of the initial incident report unless such disclosure (or parts of) is prohibited by law or would jeopardize the confidentiality of the victim or the conduct of an investigation, cause a suspect to flee or evade detection, or result in the destruction of evidence. Upon the elimination of these conditions, such information would again be available for public inspection. Logs are maintained by the NMHS Public Safety Department and may be viewed during regular business hours.

### ***Campus Security Authority***

Campus Security Authorities (CSAs) assist in the reporting of crime on campus. “CSA” is a term used in the Clery Act to describe someone who has significant responsibility for student and campus activities. The regulations that govern the Clery Act (34 CFR 668.46) define a CSA as:

- An institution’s campus security department;
- Individuals who have responsibility for campus security but who do work for the campus security department (e.g., an individual who is responsible for monitoring the entrance into institutional property);
- Individuals or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses; and
- Institutional official who has significant responsibility for student and campus activities, including, but not limited to, housing, campus activities, and student discipline.
- Pastoral and professional counselors are not considered a CSA when acting in their roles as a pastoral or professional counselor.

### ***Consent***

“Consent” is not defined by the Nebraska Criminal Code. Rather, the criminal laws dealing with sexual assault offenses, including what is commonly referred to as rape, defines what “without consent” means. *Neb. Rev. Stat. § 28-318.*

Consent is informed and freely and actively given. Consent is communicated through mutually understandable words or actions that indicate willingness by all of the involved parties to engage in the same sexual activity, at the same time, and in the same way. Clear and open communication is an essential element to conveying and understanding consent. Any person who contemplates initiating any form of sexual activity is strongly encouraged to talk with all involved parties before engaging in such activity. While it is the responsibility of the initiator of a specific sexual activity to obtain consent, individuals should communicate as clearly and verbally as possible with all parties about what they do and do not want.

Consent is not present when one is incapable of consent, because of intoxication or incapacitation due to drugs or alcohol, when subject to coercion or threat of coercion, or subject to force. Consent to conduct does not occur when a person is incapable of evaluating the nature of the conduct, incapable of declining participation in, or communicating unwillingness to engage in, a sexual act or other acts. Submission to conduct does not mean the conduct was welcome or consensual; in other words, the absence of “no” does not mean “yes.”

### ***Definitions of Key Criminal Offenses***

**Table 1.0: Definitions of Key Criminal Offenses**

<b>Aggravated Assault</b>	An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were completed
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<b>Arson</b>	Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another.
<b>Burglary</b>	The unlawful entry into a structure to commit a felony or theft. For reporting purposes, this definition includes unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safe cracking; and all attempts to commit any of the aforementioned.
<b>Dating Violence</b>	<p>Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence. The existence of a relationship of a romantic or intimate nature with the victim shall be determined based on a consideration of the following factors:</p> <ul style="list-style-type: none"> <li>○ The length of the relationship.</li> <li>○ The type of the relationship.</li> <li>○ The frequency of interaction between the persons involved in the relationship.</li> </ul> <p>In Nebraska, see Domestic Violence (Domestic Assault) definition.</p>

<b>Domestic Violence (Domestic Assault)</b> <i>Neb. Rev. Stat. § 28-323</i>	<p>A person commits the offense of domestic assault in the third degree if he or she: (a) intentionally and knowingly causes bodily injury to his or her intimate partner; (b) threatens an intimate partner with imminent bodily injury; or (c) threatens an intimate partner in a menacing manner.</p> <p>A person commits the offense of domestic assault in the second degree if he or she intentionally and knowingly causes bodily injury to his or her intimate partner with a dangerous instrument.</p> <p>A person commits the offense of domestic assault in the first degree if he or she intentionally and knowingly causes serious bodily injury to his or her intimate partner.</p> <p>Intimate partner means a spouse; a former spouse; persons who have a child in common whether or not they have been married or lived together at any time; and persons who are or were involved in a dating relationship. Dating relationship means frequent, intimate associations primarily characterized by the expectation of affection or sexual involvement, but does not include a casual relationship or an ordinary association between persons in a business or social context.</p>
<b>Drug Abuse Violations</b>	<p>The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use; The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation or importation of any controlled drug or narcotic substance; Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.</p> <p>Relevant substances include opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).</p>

<b>Hate Crimes (Clery Act Defined)</b>	Incidents of larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property, and other Clery Act Crimes that are motivated by bias toward race, ethnicity, national origin, gender, gender identity, sexual orientation, religion, and/or disability.
<b>Liquor Law Violations</b>	The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.
<b>Motor Vehicle Theft</b>	The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned - including joy riding.)
<b>Murder/Nonnegligent Manslaughter</b>	The willing (non-negligent) killing of one human by another. NOTE: Deaths caused by negligence, attempts to kill, assaults to kill, suicides, accidental deaths, and justifiable homicides are excluded.
<b>Negligent Manslaughter</b>	The killing of another person through gross negligence.
<b>Robbery</b>	The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
<b>Sex Offenses</b>	<p>An offense that meets the definition of rape, forcible fondling, incest, or statutory rape as used in the FBI's UCR program.</p> <ul style="list-style-type: none"> <li>○ <i>Rape</i>: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity. This definition includes any gender of victim or perpetrator.</li> <li>○ <i>Forcible Fondling</i>: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.</li> <li>○ <i>Incest</i>: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.</li> <li>○ <i>Statutory Rape</i>: Nonforcible sexual intercourse with a person who is under the statutory age of consent.</li> </ul>
<b>Statutory Rape See. Neb. Rev. Stat. § 28 - 319.01.</b>	<p>Sexual intercourse with a person who is under the statutory age of consent. Under Nebraska's laws, a person commits the crime of first degree sexual assault of child (the most serious type of statutory rape) by:</p> <ol style="list-style-type: none"> <li>a. Subjecting a child under the age of 12 to sexual penetration when the defendant is over the age of 19, or</li> <li>b. Subjecting a child over the age of 12 but under the age of 16 to sexual penetration when the defendant is over the age of 25.</li> </ol>
<b>Stalking See Neb. Rev. Stat. § 28-311.03</b>	Any person who willfully harasses another person or a family or household member of such person with the intent to injure, terrify, threaten, or intimidate commits the offense of stalking.



<b>Weapons: Carrying, Possessing, Etc.</b>	Violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.
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## *CAMPUS SAFETY & SECURITY*

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Nebraska Methodist College strives to provide the safest environment possible for its students, employees, and visitors. Safety and security tips are listed in the Campus Housing Handbook, Employee Handbook, and by visiting the NMC website to help prevent incidents from occurring on or near campus.

### **Incident Reporting Policy**

All safety and security incidents should be reported to campus security upon occurrence. In addition, CSAs (other College officials with significant responsibility for student and campus activities (excluding counselors)) are called upon to make timely incident reports.

**Missing Persons Policy**—the following describes the formal notification procedures to be followed when a student residing in on-campus housing has been reported missing for more than 24 hours. For purposes of this policy, a student resident may be considered a “*missing person*” if the person’s absence is contrary to his/her usual pattern of behavior and it is suspected that unusual circumstances may have caused the absence. Such circumstances could include, but are not limited to, a report or suspicion that the missing person may be the victim of foul play, has expressed suicidal thoughts, is drug dependent, is in a life-threatening situation, or has been with persons who may endanger the student’s welfare.

If, when based on facts and circumstances, it is determined that a student resident is missing, the following individuals will be notified:

- The appropriate College officials,
- Law enforcement, and
- The student’s parents/guardians and/or other persons designated as emergency contacts by the student.

The Higher Education Act requires institutions of higher education to provide students the option of designating a confidential contact person who is not necessarily a parent or legal guardian. The institution may contact this person if the student is deemed missing. If no contact person is designated, the institution will contact parents or a legal guardian. In addition, whether or not a student identifies a contact person, the Higher Education Act requires NMC to notify local law enforcement no later than 24 hours after the time the student is deemed missing.

When a student moves into NMC campus housing, he/she will provide emergency contact information on a form provided by the College. The contact person(s) designated by the student will become the primary contact(s) during a missing person’s investigation.

If a member of the NMC community believes a student resident is missing, he/she should notify Security, the Director of Student Housing or the Dean of Students Office immediately and provide as much

information as possible. These offices will undertake an immediate investigation and make efforts to contact the student, his/her friends, acquaintances, and professors in an attempt to locate the student.

If it is determined that a student is indeed missing, the Director of Student Housing and/or the Dean of Students will begin calling the person designated as the emergency contact by the student and/or the student's custodial parent or guardian of a non-emancipated minor. If these calls do not resolve the situation or locate the missing student, local law enforcement/911 will be notified. These notifications (to the student's emergency contact or custodial parent/guardian and local law enforcement) will be made no later than 24 hours after the time the student is deemed missing.

### ***EMERGENCY CRIME AND REPORTING***

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Always use 911 in the event of an emergency. NMC faculty, staff, students, and visitors are expected to promptly and accurately report all crimes and public-safety related incidents to Campus Security or local law enforcement including situations where the victim of the crime elects or is unable to make such a report. For non-emergency situations, all members of the NMC campus community are encouraged to promptly and accurately report any crime, accident, or suspicious circumstance to the local law enforcement and Campus Security. Faculty and staff must report certain types of crimes to police in accordance with NMC policy. Table 1.1 lists emergency crime and reporting phone numbers.

**Table 1.1 Emergency crime and reporting phone numbers.**

<b>Agency</b>	<b>Contact Information</b>
Report emergencies to local law enforcement	911
Methodist Health System Public Safety Department, emergency service	402-354-6911
Methodist Health System Public Safety Department, routine service	402-354-4055
NMC Campus Security Officer (on-duty)	402-354-7002
NMC Campus Security Officer (on-duty) cell phone	402-740-6368
NMC Information Desk	402-354-7000

#### **Confidential Reporting of Crimes**

Victims or witnesses may report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics by mailing a written statement or by calling the Methodist Health System Public Safety Department. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger.

## **CAMPUS SECURITY AUTHORITY**

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The following departments and individuals listed in Table 1.2 have been designated as campus security authority, serving as points of contact for the reporting of potential criminal actions and other emergencies at Nebraska Methodist College. If someone has a significant responsibility for student and campus activities, he/she is a campus security authority. This list includes, but is not limited to, campus safety and security personnel, members of administration, deans, department directors, and center and program directors.

**Table 1.2 CSA Contacts**

<b>Department</b>	<b>Phone Number</b>
MHS Public Safety Department, Emergency Services	402-354-6911
MHS Public Safety Department, Routine Services	402-354-4055
College President	402-354-7023
VP of Academic Affairs	402-354-7258
VP of Institutional Effectiveness	402-354-7259
Title IX Coordinator	402-354-7259
Dean of Students	402-354-7528
Director of Academic Success	402-354-7029
Director of TRIO Student Support Services	402-354-7073
Director of Advising	402-354-7028
Director of Student Housing	402-354-7061
Director of Facilities & Campus Services	402-354-7259
Director of Career and Financial Wellness	402-354-6589
Campus Health	402-354-7211
Information Desk Reception, Clark Center	402-354-7000
Information Desk Reception, Leinart Center	402-354-7200
Dean, Nursing	402-354-7258
Dean, Arts & Sciences	402-354-7058
Dean, Health Professions	402-354-7848
Director, Professional Development	402-354-7101
Program Director, BSN	402-354-7129
Director, Nursing Operations	402-354-7042
Program Director, DNP	402-354-6529

Program Director, Ed.D.	402-354-7845
Program Director, Graduate Programs	402-354-7845
Program Director, Healthcare Management, BS	402-354-7237
Program Director, MBA in Healthcare	402-354-7237
Program Director, MSN	402-354-7036
Program Director, Sonography	402-354-7135
Program Director, Occupational Therapy	402-354-7220
Program Director, Surgical Technology	402-354-7156
Program Director, Physical Therapist Assistant	402-354-7104
Program Director, Radiological Technology	402-354-7264
Program Director, Respiratory Therapy	402-354-7034

### ***TIMELY WARNING NOTICES***

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#### **Campus Safety Alerts**

Campus Security will issue a crime alert for any serious incident when the safety of the community is threatened and there are enough details known about the crime to provide useful information to the College community. Alerts are also e-mailed to appropriate groups based upon the nature of the alert. The College President determines when an alert needs to be communicated. NMC maintains confidential the identities of victims with disclosure internally and externally only when deemed reasonably necessary for the safety of the student, of others or when the law requires disclosure.

#### **Emergency Text Messaging**

In the event of an emergency involving an imminent threat on campus, Campus Security will confirm that there is a significant emergency or dangerous situation, and in conjunction with the College President, will determine the appropriate segment or segments of the campus community to receive a notification; determine the content of the notification; and utilize NMC's mass notification (E2Campus) system to notify the campus community.

Students and NMC employees can register online to receive real-time notifications of these emergency events. Information about signing up for e2Campus emergency communication is published on NMC's website and communicated during new student and employee orientation. These messages are transmitted only during emergencies and are an additional real-time avenue of communication. The E2Campus mass notification system is tested campus wide annually.

**Security Officer's Daily Report**

Campus Security maintains daily public crime and fire logs. These logs are available for inspection during normal business hours.

**Emergency Preparedness**

NMC Safety and Health Committee coordinate the emergency and safety procedures on campus. This group is comprised of faculty and staff from various departments within NMC, who meet regularly to develop and practice the implementation of emergency plans, including disaster response and evacuation. This multi-disciplinary approach is an important part of NMC's emergency response and business continuity plans.

**Institutional Response to Criminal Reports**

Campus Security will conduct, in a timely manner, an initial investigation into each crime reported and will provide follow-up as necessary to bring each incident to a final disposition. Security will subsequently prepare and submit appropriate reports for use by other College officials; city, county, or federal prosecutors; and/or other law enforcement agencies as required.

**Law Enforcement On-Campus**

If Campus Security recommends that the individual making a criminal report personally call the police, the individual will be encouraged and expected to call the Omaha Police Department to report the incident as soon and as accurately as possible. In some cases, the Campus Security will make a report to police.

Although no formal agreement exists between Campus Security and local law enforcement, the Campus Security maintains a close working relationship with state, county, and city police agencies, as campus security officers do not have arresting powers. NMC welcomes local law enforcement to be familiar with campus and security officers. After each reporting of a criminal incident, the appropriate law enforcement agency will be notified.

Criminal incidents involving students and/or employees may also be addressed by College administration through College disciplinary proceedings. College administration may impose sanctions up to and including expulsion (for students) and/or termination of employment (for employees). The disciplinary process and sanctions are outlined and available in the Employee Handbook, Campus Housing Handbook and other campus policies on the NMC public website.

**Access to and Security of On-Campus Facilities**

Campus security officers at the College are responsible for conducting frequent inspections of the facilities, including campus grounds, parking lots, fire lanes, office areas, meeting rooms, classrooms, dining areas and the kitchen, maintenance and housekeeping areas, the computer lab, lounges, wellness center, campus housing (Josie's Village), locked door/electronic ID entry doors and stairwells. All suspicious activities, hazards, damages, and/or malfunctions of equipment are reported to the appropriate department for action.

All NMC students, employees, and visitors have access to the public areas of the College when NMC is officially open, Monday through Friday, 7:00 a.m. – 6:00 p.m. Access to some areas on campus is restricted to selected students, faculty, and staff members using electronic ID cards. These hours are subject to change. All entrances are locked and require badge entry when the College is closed.

All entrances to campus housing in Josie's Village are secured 24 hours a day, 7 days a week by an electronic card reader system. The Director of Student Housing and Director of Facilities and Campus Services oversees NMC campus housing. Three live-in Resident Assistants (RAs) help maintain safety and security at Josie's Village. The RA's receive training in safety and security procedures throughout the academic year. One RA is on-call from 8:00 p.m. until 6:00 a.m. each night.

Campus Security regularly monitors campus parking areas. Campus Security officers are available to escort students and employees to their vehicles upon request. Parking permits are required to park in all College parking lots; therefore, students and visitors with vehicles must register at the Clark Center Information Desk.

Methodist Health System provides maintenance of on campus grounds including parking lots and landscaping around building entryways. Nebraska Methodist College contracts with NP Dodge to provide maintenance of campus housing buildings and grounds including within the buildings as well as maintenance of parking lots and landscaping.

#### **Access to Off-Campus Facilities**

Nebraska Methodist College utilizes many practicum/clinical sites for academic work. All students must adhere to the safety and security policies of the facility at which they are assigned. Students are strongly encouraged to familiarize themselves with such policies and to discuss any related issues with their instructors and clinical supervisors.

#### **Security Awareness and Crime Prevention Informational Programs**

MHS Public Safety Department sponsors the Health System Security Watch Program. This program is designed to raise awareness of security issues throughout the Health System. The Public Safety Department provides crime prevention speakers to student and employee groups upon request.

The following programs are specifically designed to inform students and employees of campus security procedures and practices and to encourage responsibility for self and others on campus:

<b>Program Topic</b>	<b>Format(s)</b>	<b>Frequency</b>
New Student Orientation	In person, virtual	January & August, each year
New Employee Orientation	In person, virtual, electronic	As necessary
Resident Assistant Training	In person, virtual	Annually; ongoing throughout academic year
Safety Week	In person, digital marketing, email	Annually
Fire Safety Awareness & Drills	In person, digital marketing, email	Quarterly, including one within first 10 days of each semester
Faculty and staff departmental meetings	In person, virtual	Monthly
Student housing resident meetings	In person, virtual	Ongoing and as needed
Power of Parenting	In person, virtual, printed materials	As needed or upon request

Situational Awareness, e.g. Active Shooter, suspicious package	In person, digital marketing, electronic	Annually
Sexual assault prevention	Email, digital marketing, posters	Monthly, ongoing
Alcohol awareness & prevention	Email, digital marketing, posters, social media	3-4 times yearly
Domestic violence prevention	Digital marketing, posters	Monthly, ongoing
Substance use education	Digital marketing, posters, social media	3-4 times yearly
Title IX education	Digital marketing, electronic	Monthly, ongoing
Mental health awareness	Email, digital marketing, posters, social media	3-4 times yearly
Year 1 College Behavior Profile	Electronic prevention tool w/real time results & recommendations	Once; prior to starting at NMC
Resident Assistant Training	In person, virtual, electronic	Annually; ongoing
Housing Guidelines Handbook	Electronic	Available always; updated regularly

To keep the College community informed of criminal offenses, specific crime statistics are compiled for this report and are distributed to all members of the campus community every October. In preparing this report, crime statistics are obtained from the MHS Public Safety Department. Additional departments within Student Services and Academic Affairs are surveyed to obtain information related to educational programming. The College administration reviews policies and subsequently prepares this report with all of the aforementioned information.

The purpose of this report is to inform the campus community and to prevent incidents from occurring in the future. The College administration may distribute additional timely warnings to the community should any one of the crimes included in this report occur or threaten the College prior to the next report. In this latter instance, timely reporting is decided on a case-by-case basis given the facts surrounding the crime, including the nature of the crime, the possible danger to the campus community, and the possible risk of compromising law enforcement efforts.

Nebraska Methodist College strives to provide the safest environment possible for its students, employees, and visitors. Through its emergency alert system, e2Campus, NMC will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty or staff. Email and the College website are also utilized to communicate safety information. Safety and security tips are published in the online Employee Handbook, Campus Housing Handbook, and on the NMC website to help prevent criminal incidents from occurring on or near campus.

## LOCATION OF SEX OFFENDER REGISTRY NOTICE

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The Nebraska State Patrol maintains confidential information associated with individuals registered with the Nebraska Sex Offender Registry. In accordance with the Campus Sex Crimes Prevention Act, members of the campus community may receive further information about registered sex offenders should the need arise or as appropriate. Questions or concerns should be directed to the MHS Public Safety System Leader at (402) 354-4057. For a complete description and listing of available safety and security presentations and other crime prevention information, contact the MHS Public Safety Department at (402) 354-4055.

## CAMPUS CRIME STATISTICS REPORT

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### Preparation and Disclosure of Annual Crime Statistics

Methodist Health System Public Safety is responsible for collecting and reporting annual crime statistics. NMC requests information from other campus security authorities and annually requests statistical information from the appropriate law enforcement agencies to supplement its statistics. The crime statistics are submitted to the U.S. Department of Education annually. By October 1 each year, notification of NMC's Annual Security and Fire Safety Report is emailed to current students and employees. A paper copy is available upon request from the VP of Institutional Effectiveness.

In Table 1.3, below, the **NMC Crime Statistics Report** provides information on the criminal offenses reported to campus security authorities or local law enforcement agencies by students, employees and/or visitors in 2020 – 2022.

**Table 1.3 Crime Statistics Report**

Type of Crime	On-Campus Property	On-Campus Student Housing	NonCampus Property	Public Property*
<b>Aggravated Assault</b>				
2020	1	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Arson</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Burglary</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0



<b>Motor Vehicle Theft</b>				
2020	0	0	0	0
2021	1	0	0	0
2022	0	0	0	0
<b>Murder/Non-Negligent Manslaughter**</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Negligent Manslaughter**</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Robbery</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Sexual Offenses:</b>				
<b>Rape</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Fondling</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Incest</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Statutory Rape</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Stalking</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0

<b>Domestic Violence</b>				
2020	1	1	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Dating Violence***</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0

<b>ARRESTS</b>				
<b>Liquor Law Violations</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Drug Violations</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Weapons Violations</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0

<b>NON-ARREST Campus Referrals</b>				
<b>Liquor Law Violations</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Drug Violations</b>				
2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0
<b>Weapons Violations</b>				

2020	0	0	0	0
2021	0	0	0	0
2022	0	0	0	0

#### **Caveat for Crime Statistics:**

- \* Public Property Crime Statistics were reported from the Omaha Police Department. These statistics represent incidents reported to police on or immediately adjacent to this location and have not been subject to the Uniform Crime Reporting rules.
- \*\* Data does not distinguish between negligent and non-negligent manslaughter as Nebraska Law establishes and distinguishes manslaughter by either voluntary or involuntary. See *State v. Pettit*, 233 Neb. 436 N.W.2d 890 (1989).
- \*\*\*Nebraska law includes dating violence within its domestic assault laws. See Neb. Rev. Stat. § 28-323. See also *State v. Gay*, 18 Neb. App. 163, 778 N.W.2d 494 (2009).
- Nebraska Methodist College had no officially recognized student organization with off-campus locations or has any building or property that meets the definition of Non-Campus Building or Property in 2020, 2021 or 2022.
- There were no reported hate crimes in 2020, 2021, or 2022. In Nebraska, the existence of “hate crime” circumstances are determined at sentencing and are not a data element as such within the Omaha Police Departments data set.

#### ***PREVENTING AND RESPONDING TO SEXUAL ABUSE & ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING***

NMC will not tolerate domestic violence, dating violence, sexual assault, stalking or any other forms of sexual misconduct. In accordance with NMC’s Title IX—Sexual Misconduct policy, NMC utilizes procedures that provide prompt, fair and impartial investigation and resolution of the reported incident.

#### **Title IX—Sexual Misconduct Policy**

Sexual abuse, domestic violence, dating violence, and stalking of students and/or employees at Nebraska Methodist College are considered acts of criminal behavior and are not tolerated. NMC policy requests an immediate reporting of sexual misconduct/harassment to a College administrator or the Title IX Coordinator. The complete policy and procedures are located on the NMC public website [here](#). Also, please see the College Code of Conduct policy or the Employee Handbook. In both sets of material, information about informing law enforcement authorities is addressed.

Following the initiation of a Title IX complaint, the College will investigate the case, as well as assist the individual in reporting the offense to the local police, if requested to do so. The College will also provide contact information to counseling, health, mental health, victim advocacy and legal assistance available both on-campus and in the community. After an alleged sex offense, domestic violence, dating violence, or stalking incident is reported, at the victim’s request, the College will attempt to make changes to his/her academic and living situations, transportation and working situations to avoid a hostile environment, if options are reasonably available.

### **Reporting Sexual Assault**

Reporting a sexual assault may help to prevent another assault. Reporting the incident does not mean the victim must proceed with a prosecution. Immediately following the incident, the victim should try to write down everything he/she remembers about the incident. In accordance with the NMC's Title IX— Sexual Misconduct Policy and the *Violence Against Women Act*, students are encouraged to report incidents of sexual assault, domestic violence, dating violence, and stalking to the Title IX Coordinator, College Counselor, Program Director, Academic Dean, College Administrator or Campus Security.

When receiving a report of a sexual assault incident, the recipient of the report, including law enforcement and campus authorities, (i) may notify the victim of the option to notify on-campus police and local police, (ii) assist the victim if they choose in notifying law enforcement, and (iii) give the victim the right to decline to notify authorities. Although the College will do its best to respect the rights and requests of the victim, it must also balance its institutional responsibilities to follow federal, state, and local rules regarding orders of protection, no contact orders, restraining orders, or similar lawful orders issued by criminal, civil, or tribal courts.

### **Victims' Rights**

Students or employees reporting victimization of domestic or dating violence, sexual assault, and stalking, will be provided their written rights, which are:

1. To be assisted by campus authorities if reporting a crime to local law enforcement;
2. Change academic, living, transportation, or working situations to avoid a hostile environment;
3. Obtain or enforce a no contact directive or restraining order;
4. Have a clear description of NMC's disciplinary process and know the range of possible sanctions; and
5. Receive contact information about existing counseling, health, mental health, victim advocacy, legal assistance, and other services available both on-campus and community.

### **Disciplinary Procedures**

In accordance with Title IX and the College's Title IX—Sexual Misconduct policy, it is NMC's goal to provide a prompt, fair, and impartial investigation and resolution, which shall be conducted by NMC officials who receive annual training. Training shall include, but is not limited to issues related to domestic and dating violence, sexual assault/harassment, and stalking along with how to conduct an investigation and hearing process that protects the safety of the victim(s) and promotes accountability. During a disciplinary action, the accuser and the accused will be afforded equal opportunities to present relevant witnesses and other evidence during a disciplinary proceeding. NMC uses a "preponderance of the evidence" (e.g., more likely than not) standard during all disciplinary proceedings.

It is NMC's goal to preserve the confidentiality of any complaint; however, it cannot guarantee absolute confidentiality. While the accuser's wishes regarding confidentiality will be considered, they must be balanced against NMC's responsibility to respond to such reports and the rights of the person accused of sexual harassment, violence, or discrimination to be informed of the allegations against them, including their source. NMC will limit disclosures to what is reasonably necessary to conduct a fair investigation and determine appropriate disciplinary recommendations. All participants in an investigation will be advised that they are obliged to maintain confidentiality.

Pursuant to Title IX, NMC's Sexual Misconduct policy, and the *Violence Against Women Act*, the Title IX Coordinator will notify, simultaneously, all concerned parties, including the accuser and the accused, in writing of the outcome of the investigation and NMC's appeals process. The accuser will be notified generally if the complaint has been referred for disciplinary action, but will not be informed of the details of the recommended disciplinary action without the consent of the accused.

Compliance here does not constitute a violation of the *Family Educational Rights and Privacy Act* (20 U.S.C. 1232(g)). The accuser and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice. The outcome of a disciplinary proceeding refers only to the institution's final determination with respect to the alleged sexual offense and any sanction that is imposed against the accused. One or more of the following sanctions may be imposed for a violation. The failure to comply with an imposed sanction, as directed, can lead to the imposition of more severe sanctions, up to and including suspension or expulsion. The identified sanctions represent a full range of sanctions which may be imposed against a student found in violation of the Title IX—Sexual Misconduct policy.

- a. **Disciplinary Warning or Reprimand** - A disciplinary warning or reprimand is an official written statement of censure. It is used when a student's behavior is unacceptable, but is considered to be minor and/or unintended. It includes a warning that any additional violation(s) of the Title IX policy or Code of Conduct may result in more severe disciplinary actions. The written statement shall be delivered to the student via mail or the student's College e-mail account.
- b. **Letter of Apology to the Aggrieved Party** - A student may be required to write a letter of apology to the aggrieved party. A draft copy of the letter must be provided to the Dean of Students for prior approval.
- c. **Requirement to Seek Counseling** - The student shall be required to provide evidence to the Dean of Students of attendance and completion of counseling by a qualified professional.
- d. **Participation In, or Conducting, Special Workshops, Classes or Seminars** - A student may be required to participate in, or to develop, advertise and present special workshops or seminars related to a Title IX and Code of Conduct violation. In such a case, the student may be required to present a typed summary of the activity to the Dean of Students.
- e. **Research Assignments** - A student may be required to complete a research assignment on a topic related to the Title IX and Code of Conduct violation within a specified deadline.
- f. **Community Service** - A student may be required to perform work assignments at the College or in the local community.
- g. **Parent Consultation** - Parent/guardian may be contacted when a student's behavior causes alarm, serious disruption, or is a health or safety concern.
- h. **Persona Non Gratis** - Prohibiting entry into a specific building on campus for a specific amount of time due to interference with the community.

- i. **Termination of Residency** - Loss of on-campus housing, without refund, and/or dining privileges, permanently or for a specified period.
- j. **Fine** - A monetary sanction issued in the form of a charge to a student account.
- k. **No Contact Order** - Prohibits contact between students when there exists a reasonable concern that physical or psychological harm may result from such contact.
- l. **Withholding of an Official Transcript** - May be imposed upon a student who fails to fulfill sanction requirements for a violation.
- m. **Delay in Awarding Degrees** - The College reserves the right to delay the awarding of any degree.
- n. **Bar Against Re-Enrollment** - May be imposed on a student who has a disciplinary case pending.
- o. **Restitution** - Restitution is reimbursement to compensate for personal injury, property damage, or misappropriation of College or other personal property. It may be in the form of money or services, subject to the discretion of the Dean of Students.
- p. **Disciplinary Probation** - Disciplinary probation may be imposed for a specified period. A student may not represent the College in any public function, participate in clinical rotations or hold office in a student organization. Notification of disciplinary probation may be provided to the parents of the student if the College first receives the student's written consent or a FERPA exception applies. Students receiving scholarships for any activities enumerated above may have that scholarship suspended or terminated. The Dean of Students will make decisions regarding scholarships.
- q. **Limited Term Suspension** - Suspension is appropriate in cases of serious sexual misconduct, in cases when a student has violated a condition of disciplinary probation, or has failed to meet the stipulations of lesser sanctions. A student may be suspended from the College for the remainder of the semester, or summer session, in which the sanction is applied, or any portion thereof, for the next semester, or for any other additional periods determined appropriate by the College. Suspensions are recorded on the student's permanent record (official transcript). Students suspended from the College are required to return their student identification cards, apartment keys and other College property and shall be barred from the campus for the duration of their suspension. Exceptions may be granted to this prohibition by the Dean of Students, if it is determined that the barred student must enter College property for the purpose of conducting official business. If a student returns to the campus without permission during the period of suspension, his or her eligibility to be re-admitted to Nebraska Methodist College is jeopardized and such persons may also be charged with unlawful entry and, thereby, made subject to arrest.
- r. **Indefinite Suspension** - Indefinite suspension provides for all conditions described in Limited Term Suspensions, but does not give a specific date for the consideration of readmission of the suspended student. This sanction is used in cases of extremely serious misconduct when evidence of rehabilitation must be presented by the student and accepted by the VPAA before the student is readmitted to the College.

- s. **Expulsion** - Expulsion is the most severe sanction that the College may impose. Expulsion is permanent dismissal from the College. In addition, the student is not eligible for readmission to the College and permanently barred from Nebraska Methodist College owned or operated property and from all College-sponsored events. Students expelled from the College are required to return any student identification cards, apartment keys, and other College property and must leave campus immediately upon notification of being expelled. If an expelled student returns to the campus, he or she will be charged with unlawful entry and may be arrested. An expelled student's relationship with the College is severed permanently.
- t. Other sanctions as deemed appropriate given the situation.

Full disciplinary action may be imposed following the final determination of an institutional disciplinary proceeding regarding domestic violence, dating violence, sexual assault, stalking or any other sex offense. Further, based upon the circumstances following a final determination of domestic violence, dating violence, sexual assault, stalking or any other sex offense, NMC will make reasonable attempts to change the affected student's academic, clinical and living situations if options are reasonably available.

NMC will not permit retaliation against anyone who exercises his or her rights under the *Clery Act* or Title IX.

#### **Disclosures to Victims of Alleged Crimes**

Nebraska Methodist College adheres to disciplinary procedures when students are involved in any violent crime or sex offense. Pursuant to the *Family Educational Rights and Privacy Act* (FERPA), a school is permitted to disclose to the harassed student information about the sanction imposed upon a student found to have engaged in harassment when the sanction directly relates to the harassed student.

When the conduct involves a crime of violence or sex offense, FERPA permits postsecondary institutions to disclose to the complainant, upon written request, the findings of a disciplinary proceeding against the alleged perpetrator, regardless of whether the College concludes a violation was committed. Additionally, the College may, upon written request, disclose to anyone – not just the complainant – the final results of a disciplinary proceeding if it determines that the student is an alleged perpetrator of a crime of violence or sex offense, and, with respect to the allegation made, the student has committed a violation of the College's rules or policies. The findings are limited to the name of the alleged perpetrator, any violation found to have been committed, and any sanction imposed against the perpetrator by the College.

If the complainant is deceased because of the crime or offense, the College will provide the results of the disciplinary hearing to the victim's next of kin, if so requested. The records of deceased students may also be released or disclosed at the request of a parent, personal representative or other qualified representative of the student's estate, or pursuant to a court order or subpoena.

#### **Active Bystander Intervention**

A bystander is someone who observes problematic behavior or a dangerous situation and has the opportunity to intervene. If you see something, say something. Contact campus security or other authorities, provide the victim with support, or report to campus or local counseling/crisis center for support and options.

Be careful not to put yourself in harm's way. However, bystanders play a critical role in the prevention of sexual and relationship violence. As an active bystander, you are not directly involved but have the choice to intervene, speak up, or do something about it.

NMC wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. Below is a list of some ways to be an active bystander. If you or someone else is in immediate danger, dial 911. This could occur when a person is yelling at or being physically abusive towards another person and it is not safe for you to interrupt.

- Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
- Confront people who seclude, hit on, or attempt to make out with or have sex with someone who is incapacitated.
- Speak up when someone discusses plans to take advantage of another person.
- Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
- Refer people to on-campus or community resources listed in this document for support in health, counseling, or with legal assistance.

#### **Prevention/Educational Programs and Counseling Services**

Office of Student Engagement (OSE) staff and orientation leaders at CARE Days, New Student Orientation, Resident Assistant annual training and Campus Housing meetings, present primary prevention and awareness programs. During these prevention and awareness programs, OSE informs students that:

- NMC prohibits domestic violence, dating violence, sexual assault, and stalking;
- Reviews definitions of domestic violence, dating violence, sexual assault, and stalking under Nebraska law;
- Reviews definition of consent under Nebraska law and at the College; and
- Provides information on how to be an effective bystander and reducing the risk of becoming a victim of the aforementioned crimes.

Employees receive similar education and training during the new employee on-boarding process and the annual organizational review.

Ongoing prevention and awareness programs are intended for all students and employees and focuses on increasing understanding of Title IX as well as domestic violence, dating violence, sexual assault and stalking, include classroom instruction, resident assistant training and campus housing meetings, as well as during designated awareness periods such as AIDS Awareness Day or Sexual Harassment/Sexual Violence Awareness Week. Employees are provided ongoing education at Adjunct Faculty Orientation, Quick and Painless Compliance (QPC) presentations and College Forums. Posters describing the "Start Believing," "Not Alone," and "Know Your IX" campaigns as well as Title IX information cards with emergency contact and victim's rights information are available throughout campus. Further, Nebraska Methodist College has a webpage on its public website dedicated to Title IX information [here](#).

NMC has on-campus counseling services as well as an off campus Virtual Care Group (VCG) available to provide confidential counseling services at no charge. In the interests of protecting the identity of the victim, counselors are not required to report crimes discussed with them in their role



as a counselor. To make an appointment with a counselor, or to receive information about other student services and programs, contact the Campus Counseling at (402) 354-7080.

## **ALCOHOL AND DRUGS**

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Nebraska Methodist College recognizes that the misuse of alcohol and other drugs and the unlawful possession, use or distribution of illicit drugs and alcohol pose major health problems, are potential safety and security problems, can adversely affect academic, clinical, and job performance, and can generally inhibit the educational development of students.

NMC is committed to the standards outlined by the *Federal Drug-Free Workplace Act of 1988*, the *Anti-Drug Abuse Act of 1988*, and the *Drug-Free Schools and Communities Act Amendments of 1989*. Because of this commitment, NMC has established regulations forbidding students to engage in the unlawful consumption, manufacture, distribution, dispensing or possession of alcohol or possession, use or sale of illegal or illicit drugs on NMC premises or property or as part of any NMC activity planned for or by students. These regulations assure that NMC is in compliance with all applicable federal, state, and local statutes, regulations, and ordinances.

- **Provide Alcohol Free Options:** All activities on campus are alcohol free. This includes residence hall meetings and activities, welcome week activities, Homecoming week events, student volunteer events, honors and recognition events, and orientation activities.
- **Culture and Environment:** The college norm at NMC is that of health and wellness. As a healthcare institution, the campus is dry and has serious sanctions for drug and alcohol violations. Since the focus is on patient care and clinical work, classroom and clinical attendance is mandatory and behaviors that indicate drug or alcohol use are addressed promptly. A drug and alcohol test is required before attending clinical as regulated by clinical sites and the college. Past violations are discussed with program directors due to the effect this may have on obtaining future professional licensure.
- **Alcohol Availability:** Alcohol is not allowed on campus.
- **Policy Development and Enforcement:** All drug and alcohol laws are enforced both on campus and in the community. Violators are dealt with according to the law and the campus sanctions.
- **Alcohol and Drug Policy:** NMC encourages all members of the college community to maintain civic and social responsibility when making decisions regarding the use of alcoholic beverages. If a student demonstrates unsafe and/or unprofessional behavior and fails to achieve the standard of care, violates professional standards or state practice acts of each academic program, or calls into question the professional accountability of the student, corrective action will follow.

Students are expected to adhere to the standards of behavior required of healthcare professionals. Depending upon the degree of actual or potential harm a client may suffer, a onetime deviation from safe practice may be sufficient to judge a student unsafe. In accordance with the College's position on alcoholic beverages or drugs (illegal or prescribed), students practicing in a clinical setting or coming to class under the influence of alcohol and/or drugs is

prohibited and warrants corrective action. The College may require a student to submit to a blood, breath, and/or urine test for drugs or alcohol for reasonable cause. A student may request assistance with a drug or alcohol-related use/abuse problem without risk of penalty, provided the request is not the result of a violation. All such requests will maintain the student's confidentiality. See NMC's Alcohol and Drug policy [here](#) for procedure for reasonable cause testing.

- **Campus Housing Policy:** The use and/or possession of alcohol/alcohol containers, as well as the manufacture, sale, distribution, use and/or possession of illegal drugs/drug paraphernalia is prohibited on campus. The consequences for each resident involved in an alcohol-related violation are listed in the Campus Housing Handbook.
- **Drug and Background Check Policy:** All students involved in clinical or fieldwork experiences are required to provide evidence that they are drug free, and also submit to a background check before being allowed to participate in any clinical or fieldwork experiences. If the background check and drug screening are not completed the student will not be permitted to enroll in clinical courses. Background check forms are turned in at new student orientation. The drug screen are completed in the semester prior to the start of the student's first clinical course. All necessary directions and forms, and other details associated with the drug and background testing are available on-line and at orientation, including specific details regarding privacy rights and disclosure.

Evidence of a criminal background and/or history of adult or child abuse as evidenced in the Nebraska Adult and Child Abuse Registry will be referred to the Program Director and/or Academic Dean for follow-up. A positive result on a drug test will be forwarded to a counselor at NMC as well as the student's Academic Dean. Both the Counselor and the Academic Dean will follow up with the student on the ramifications of the positive drug test. Possible consequences will vary depending on the level of severity and the need for additional treatment. At the very least the student will be unable to attend a clinical or field site until cleared to do so by the Counselor as well as the requirement of passing another drug test. Because drug use is illegal and therefore in violation of the Code of Conduct, there is a possibility of suspension from the college or other disciplinary action.

For the most up-to-date information regarding NMC's Alcohol and Drug Policy, please visit the NMC public website [here](#), Employee Handbook, or Campus Housing Handbook. See also NMC's Code of Conduct Policy, Drug Prevention Program, and Medical Amnesty Policy.

### **Educational Programs**

Substance abuse can cause serious health and behavioral problems, including short-and long-term effects upon the body (physiological) and mind (psychological), as well as impairment of learning ability, memory, and performance. In addition to the materials distributed annually for compliance with the Drug-Free Schools and Campuses Act of 1989, several educational programs and activities related to the use/abuse of alcohol and other drugs are held at NMC. These programs serve to increase students' and employees' awareness of the health and safety concerns associated with using/abusing alcohol and/or other drugs. At New Student Orientation, staff members and orientation leaders present educational programs. Programs are also sponsored by student organizations, faculty, and staff during programmatic weeks such as Campus Safety Week. VCG provides additional training and resources for students. For

employees, Methodist Health System offers confidential and professional counseling as well as education and training through the Employee Assistance Program (EAP).

## ANNUAL FIRE SAFETY REPORT

The *Campus Fire Safety Right-to-Know Act* is an amendment to the *Higher Education Opportunity Act* intended to increase fire safety awareness and provide students with fire safety records of the higher education institution. This amendment requires NMC to publish fire safety information and statistics, as is done with other crime statistics. Moreover, all eligible Title IV institutions that maintain on-campus student housing facilities are required to publish an annual fire safety report containing information concerning fire safety practices and standards. The fire safety information is reported to the U.S. Department of Education.

### Reporting a Fire

If a person sees fire or smoke in or near student housing or other campus building, they are to follow the fire NMC evacuation procedures for that facility. Once you are in a safe location outside the facility, call 911 and notify the Omaha Fire Department of the fire. If the fire is out when it is discovered and you believe it has not been reported to NMC, move to a safe location and contact Campus Security for non-emergency situations or the Omaha Fire Department for an emergency.

All reports of fires and fire alarms are maintained within the MHS Safety and Security office. As demonstrated by Table 1.4, below, data collected for the **Fire Statistics Report for On-Campus Student Housing** includes, but is not limited to, the building name; alarm location; time and date; the number and cause of each fire; any and all injuries; any fatalities; and dollar values for property damaged by the fire. The complete fire polices can be found online by visiting the NMC website [here](#) or the Campus Housing Handbook.

**Table 1.4: Fire Statistics Report for On-Campus Student Housing**

	Number of Fires Reported			Deaths Related to Fire			Injuries Related to Fire			Property Damage Related to Fire		
	2020	2021	2022	2020	2021	2022	2020	2021	2022	2020	2021	2022
<b>Building 563</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Building 597</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Building 559</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Building 571</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Building 564</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Building 628</b>	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### **Campus Housing Fire Safety Systems**

- Fire extinguishers are located in each hallway and laundry area all of student housing buildings. A sprinkler system is located in the laundry area.
- Annually inspect, test and maintain the sprinkler system and fire extinguishers.
- Apartments have smoke detectors. Interference with the operation of the smoke detector or any other fire safety equipment will result in disciplinary action in addition to being liable for damages and subject to applicable criminal and civil penalties.
- Safety inspections are conducted in each apartment by the Methodist Health System Safety Department at the conclusion of the fall and spring semesters.

### **Fire Drills**

Mandatory, supervised, announced and unannounced fire drills are conducted within the first 10 days of the fall semester and at least 3 other times in the fall and spring semesters by the Methodist Health System Safety Department. The Resident Assistants, Director of Student Housing, Facilities Director and Campus Security assist in these drills. When the fire alarm is sounded, the following procedures, found in the NMC Campus Housing Handbook, are to be taken:

- Close all windows;
- Leave lights on;
- Take a wet towel or cloth and place it over your face if there is smoke;
- Go to the nearest exit in single file;
- Stay to the right side of the hallway;
- Walk swiftly—do not push or run;
- Assemble outside at a safe distance from the building in a pre-designated area;
- Stay clear of fire lanes and fire equipment;
- Wait for an official “all-clear” from security or the fire department—do not reenter the building during the drill.

### **Future Fire Safety Enhancement Initiatives:**

The following improvements are tentative and are subject to change without notice to the public.

- Increase opportunities for fire safety training for Resident Assistants and residents.
- Continue partnership with Omaha Fire Department in the administration of fire drills and fire safety training.
- Fire extinguisher training during Safety Week.

### **Fire Safety and Prevention Policies**

The following policies as listed in the NMC Campus Housing Handbook apply to fire safety and prevention:

- Blocking fire doors open is prohibited.
- Hallways and exits must be kept clear of all objects.
- All exit door windows must be kept clear.
- Live cut greenery, i.e. Christmas tree, is prohibited.
- Burning of incense, candles, etc. are prohibited.
- Tampering with smoke detectors is prohibited.
- Sun/heat lamps, space heaters, window air conditioners, and cooking skillets are prohibited.
- Lamps must be kept clear of clothes, wall hangings, curtains, and/or any other flammable materials.

- Window screens are not to be removed and all roof areas are strictly off limits.
- A resident or guest of a resident shall not possess or use firearms, explosive devices or any other devices classified as a weapon by the State of Nebraska.
- NMC student housing is a tobacco-free environment. Smoking is prohibited in all public and private areas of student housing.

### *Family Education Rights to Privacy Act (FERPA) of 1974*

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NMC abides by the *Family Education Rights to Privacy Act of 1974* ("FERPA"), which contain guidelines for the handling and confidentiality of student records. FERPA gives students certain basic rights. To review the NMC's policy concerning FERPA, consult the College Catalog.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Directors; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the College discloses educational records without consent to officials of another school in which a student seeks or intends to enroll.

Conditions that apply to disclosure of information in health and safety emergencies:

- a. An educational agency or institution may disclose personally identifiable information from an education record to appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.
- b. Nothing in this Act or this part shall prevent an educational agency or institution from:
  1. Including in the education records of a student appropriate information concerning disciplinary action taken against the student for conduct that posed a significant risk to the safety or well-being of that student, other students, or other members of the school community;
  2. Disclosing appropriate information maintained under paragraph (b)(1) of this section to teachers and school officials within the agency or institution who the agency or institution has determined have legitimate educational interests in the behavior of the student; or
  3. Disclosing appropriate information maintained under paragraph (b)(1) of this section to teachers and school officials in other schools who have been determined to have legitimate educational interests in the behavior of the student.
- c. In making a determination under paragraph (a) of this section, an educational agency or institution may take into account the totality of the circumstances pertaining to a threat to the health or safety

of a student or other individuals. If the educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals. If, based on the information available at the time of the determination, there is a rational basis for the determination the Department will not substitute its judgment for that of the educational agency or institution in evaluating the circumstances and making its determination. See 20 U.S.C. 1232g (b)(1)(I) and (h).

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## ADMINISTRATION

President .....	402-354-7023
VP Academic Affairs .....	402-354-7258
VP Institutional Effectiveness.....	402-354-7259

Dean of Students .....	402-354-7213
Dean, Arts and Sciences .....	402-354-7058
Dean, Health Professions .....	402-354-7848

## FACILITY SERVICES

Safety Officer/Project Coordinator .....	402-354-4068
Service Requests.....	402-354-4111
Facilities & Campus Services .....	402-354-7259

## INFORMATION DESK

Clark Center Reception.....	402-354-7000
Leinart Center Reception .....	402-354-7200
Campus Security Desk .....	402-354-7002
Methodist Health System Radio Dispatch.....	402-354-4055

## EMERGENCY

MHS Security, routine service .....	402-354-4055
Omaha Police/Fire.....	9-911
MHS Security, emergency service .....	402-354-6911
Security Officer On-Campus (on duty) .....	402-740-6368 (cell)

## STUDENT SERVICES

Campus Counselor.....	402-354-7080
Campus Health .....	402-354-7211
Director, Academic Success.....	402-354-7029
Director, Advising .....	402-354-7028
Enrollment Services Front Desk .....	402-354-7200
Director, SSS TRIO .....	402-354-7073
Director of Student Housing.....	402-354-7061

\*Partial directory for purposes of this document

**ABUSE/ADULT ABUSE, ADULT PROTECTIVE SERVICES**

Nebraska DHHS Douglas & Sarpy Counties..... 402-595-2850  
After business hours ..... 1-800-652-1999

**ABUSED WOMEN**

Heartland Family Services – Nebraska..... 1-800-523-3666  
Non-800 number..... 402-292-5888

**CRIME VICTIMS**

Victim Assistance Unit - Omaha Police ..... 402-444-4597  
Sarpy County ..... 402-593-2201

**FEDERAL OFFICES**

Federal Citizen Information Center ..... 1-800-878-3256  
Omaha FBI..... 402-493-8688

**HEALTH CARE**

Douglas County Health Department..... 402-444-7476  
Methodist Hospital Emergency Department..... 402-354-4424

**HOTLINES**

Child/Adult-Abuse/Neglect..... 1-800-652-1999  
National Sexual Assault Hotline ..... 1-800-656-4673  
Marijuana Hotline ..... 1-866-864-5528  
National Domestic Violence Hotline ..... 1-800-799-7233  
WCA Crisis Line - Women Against Violence, Rape, & Domestic Abuse ..... 402-345-7273

**LEGAL SERVICES**

Creighton Legal Clinic (Douglas County Residents Only) ..... 402-280-3068  
Lawyer Referral Service..... 402-280-3603  
Legal Aid Society ..... 402-348-1060

**MENTAL HEALTH**

Douglas County Community Mental Health Center ..... 402-444-7449  
Greater Omaha Community Action, Inc..... 402-453-5656

**SUBSTANCE ABUSE**

Alcohol (24-hour helpline) ..... 1-800-477-6751  
MADD – Mothers Against Drunk Driving ..... 402-434-5330  
Narcotics Anonymous ..... 402-660-3662  
Overcomers in Christ (Addictions/Dysfunction) ..... 402-573-0966



For additional community resources and contact information, visit [United Way of the Midlands](#). This website is entitled “2-1-1/First Call for Help Community Resource Directory” and site includes information about services throughout Eastern Nebraska and Southwest Iowa.